

Graphic Designer Job Description (Contractor)

We are seeking a new contract graphic designer to join our team. You will be designing a wide variety of things across digital and offline media. To be successful in this position, you'll be a self-starter, capable of delivering brilliant creative ideas, and show amazing attention to detail.

Graphic Designer Responsibilities :

- Planning concepts by studying relevant information and materials.
- Illustrating concepts by designing examples of art arrangement, size, type size and style and submitting them for approval.
- Preparing finished art by operating necessary equipment and software.
- Coordinating with outside agencies, art services, web designer, marketing, printers, and colleagues as necessary.
- Contributing to team efforts by accomplishing tasks as needed.
- Communicating with clients about layout and design.
- Creating a wide range of graphics and layouts for product illustrations, company logos, and websites with software such as photoshop.
- Reviewing final layouts and suggesting improvements when necessary.

Graphic Designer Requirements :

- Bachelor's degree in graphic design or related field.
- Experience as a graphic designer or in related field.
- Demonstrable graphic design skills with a strong portfolio.
- Proficiency with required desktop publishing tools, including Photoshop, InDesign Quark, and Illustrator.
- A strong eye for visual composition.
- Effective time management skills and the ability to meet deadlines.
- Able to give and receive constructive criticism.
- Understanding of marketing, production, website design, corporate identity, product packaging, advertisements, and multimedia design.
- Experience with computer-aided design.

Desired knowledge, skills, and abilities.

- Passionate about being the change through innovation and fresh thinking
- Familiarity with Christian organizations helpful
- Experience working with all levels in an organization; must be a team player and able to work collaboratively with and through others
- Ability to handle multiple tasks, prioritize, and work independently, using creativity and initiative to overcome obstacles and complete tasks accurately and on deadline
- Digital proficiency and a curiosity for emerging technologies

Notice:

To perform this job successfully, an individual must be able to perform the primary job responsibilities with or without reasonable accommodation. The above statements are intended to describe the general nature and level of work being assigned to this job. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of individuals in the job. This job description is not an employment agreement and/or an expressed or implied employment contract. Management has the exclusive right to alter this description at any time without notice.