Video Editor Job Description (Contractor)

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We are looking to hire a talented and experienced Video Editor to join our busy production team. As a lead video editor, you will be responsible for assembling recorded film and video footage, applying artistic editing techniques and creating finished, broadcast-worthy projects that accurately reflect the vision of the production director.

To ensure success as a video editor, you should have expert knowledge of modern video editing techniques, be able to visualize directorial concepts and work according to a strict time schedule. Ultimately, a top-notch video editor can perfectly translate a director's idea into a beautifully crafted film or video piece, worthy of broadcasting.

#### **Video Editor Responsibilities:**

- Meeting with the director to determine production vision.
- Reviewing raw material to determine the shot list.
- Manipulating film and video footage using modern editing techniques.
- Maintaining continuity while moving shots according to scene value.
- Trimming footage and putting together the rough project.
- Inserting dialog, sound effects, music, graphics, and special effects.
- Ensuring the project follows a logical sequence.
- Consulting with the director and production team throughout the project.
- Creating the final cut for broadcasting.

# **Video Editor Requirements:**

- Bachelor's degree in film studies, cinematography, or related field.
- Previous work experience as a video editor.
- Hands-on experience with editing software, including Adobe After Effects, Final Cut Pro X, Avid Media Composer, Lightworks, and Premier.
- Creative and artistic skills.
- Familiarity with 3D composition and special effects.
- Portfolio of completed film productions.
- Ability to work to a tight schedule.
- Ability to translate ideas into complete projects.

### Desired knowledge, skills, and abilities.

- Passionate about being the change through innovation and fresh thinking
- Familiarity with Christian organizations helpful
- Experience working with all levels in an organization; must be a team player and able to work collaboratively with and through others
- Ability to handle multiple tasks, prioritize, and work independently, using creativity and initiative to overcome obstacles and complete tasks accurately and on deadline
- Digital proficiency and a curiosity for emerging technologies

## Notice:

To perform this job successfully, an individual must be able to perform the primary job responsibilities with or without reasonable accommodation. The above statements are intended to describe the general nature and level of work being assigned to this job. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of individuals in the job. This job description is not an employment agreement and/or an expressed or implied employment contract. Management has the exclusive right to alter this description at any time without notice.